

New York State Mandatory Camp Guidelines

<https://ocfs.ny.gov/main/news/2020/COVID-2020Jun26-Day-Camp-Summary.pdf>

**Mandatory Requirements**

Physical distancing:

* Static groups: Ensure employee and children/camper groupings are as static as possible by having the same group of children/campers stay with the same staff whenever and wherever possible.
* **Group size** must be limited to **no more than 15 children**/campers (not including employees/staff).
* Ensure that different stable groups of up to 15 children/ campers have no or minimal contact with one another or utilize common spaces at the same time, to the greatest extent possible.
* Implement practices to maintain adequate social distancing in small areas, such as restrooms and breakrooms, and signage and systems (e.g. flagging when occupied)
* Take reasonable steps to reconfigure space to limit overall density of rooms to 15 or fewer children/ campers.
* **Prohibit non-essential visitors on site**.
* Establish designated areas for pick-ups and deliveries, limiting contact to the extent possible. Limit in-person employee gatherings (e.g. breaks, meetings) to the greatest extent possible.

Protective coverings:

* **Ensure employees wear face coverings at all times when interacting with children/campers, regardless of distance**.
* Provide employees with an acceptable face covering at no-cost to the employees and have an adequate supply of coverings in case of need for replacement.
* Train employees on how to put on, take off, clean (as applicable), and discard PPE.
* Limit the sharing of objects (e.g. electronic equipment, arts and crafts materials, touch screens) and discourage touching of shared surfaces; or, when in contact with shared objects or frequently touched areas, require employees to wear gloves (trade-appropriate or medical); or, require employees and children/campers to practice hand hygiene before and after contact.

Camp programming:

Keep stable group of children/campers separated.

* Focus on activities with little or no physical contact (e.g. hiking, running);
* Encourage sports that involve less physical closeness over those that are close contact and involve shared equipment.
* Encourage activities that are lower risk such as skill-building and conditioning.
* Enhance cleaning and disinfection protocols; • Refer to CDC guidelines.

For food services:

* Serve individual portions to children.
* Keep stable groups of children/campers separated.
* Stagger mealtimes to reduce occupancy/ congregation.
* **Separate tables with seating at least 6 ft. apart** from other tables, as feasible.

Adhere to hygiene, cleaning, and disinfection requirements from the Centers for Disease Control and

Hygiene, cleaning, and disinfecting

* **Maintenance** logs a must! Prevention (CDC) and Department of Health (DOH) and maintain logs on site that document date, time, and scope of cleaning and disinfection.
* Provide and maintain hand hygiene stations: handwashing with soap, running warm water, and disposable paper towels; alcohol-based hand sanitizer containing 60% or more alcohol for areas where handwashing is not available/practical. Make hand sanitizer available throughout common areas on site.
* Employees/staff and children/campers must perform hand hygiene immediately upon entering the program.
* Require staff and children to practice hygiene in the following instances:
  + Upon arrival to the first program activity.
  + Between all program activities.
  + After using the restroom.
  + Before eating.
  + Before departing the last program activity.
* Provide appropriate cleaning/disinfection supplies for shared and frequently touched surfaces (e.g. door handles, multi-seat strollers, toys, art supplies, areas where children eat), and encourage employees to use these supplies before/after use of these surfaces, followed by hand hygiene.
* Regularly clean and disinfect equipment and toys using the Department of Environmental Conservation’s (DEC) list of products identified by the Environmental Protection Agency (EPA) as effective against COVID-19.

Communication:

* Affirm you have reviewed and understand the state issued industry guidelines, and that you will implement them.
* **Train all employees/staff** on applicable precautions/ policies in the State’s guidance either remotely or in person, using appropriate social distancing and requiring face coverings for all participants.
* Post signage inside and outside of the facility to remind individuals to adhere to proper hygiene, social distancing rules, appropriate use of PPE, and cleaning and disinfecting protocols.
* Conspicuously **post completed summary safety plans on site.**
* Develop a communications plan for employees, parents/ guardians and children/campers that includes applicable instructions, training, signage, and a consistent means to provide information.
* Train staff on how to support children’s development of good public health behaviors and social interaction practices in congregate settings to prevent the spread of COVID-19.
* **Designate a staff person to be responsible for responding to COVID-19 concerns**. Employees and parent/guardians should know who this person is and how to contact them. Screening Instruct st

Screening

* Instruct staff to stay home if they are sick and remind parents/guardians to keep sick children/campers home. Implement mandatory health screening assessment (e.g. questionnaire, temperature check) for employees, visitors (e.g. contractors, vendors), and children/campers, either directly or through their parent/guardian.
* Screening must ask about (1) COVID-19 symptoms in past 14 days, (2) positive COVID-19 test in past 14 days, and/or (3) close or proximate contact with confirmed or suspected COVID-19 case in past 14 days.
* **Responses must be reviewed and such review must be documented**
* In the event, that a parent/guardian of a child/camper must be isolated because they have tested positive for, or exhibited symptoms of, COVID-19, the parent/ guardian must be advised that they cannot enter the site for any reason, including picking up their child.
  + If the parent/guardian – who is the a member of the same household as the child/camper – is exhibiting signs of COVID-19 or has been tested and is positive for the virus, utilize an emergency contact authorized by the parent to come pick up the child.
  + As a “close contact,” the child/camper must not return to the childcare or day camp for the duration of the quarantine.
  + If the parent/guardian– who is a member of the same household as the child/camper – is being quarantined as a precautionary measure, without symptoms or a positive test, staff should walk out or deliver the child/camper to the parent/guardian at the boundary of, or outside, the premises. As a “contact of a contact” the child/camper may return to the childcare or day camp during the duration of the quarantine.
  + If a child/camper or their household member becomes symptomatic for COVID-19 and/or tests positive, the child must quarantine and may not return or attend the childcare or day camp program until after quarantine is complete.
  + Immediately notify the state and local health department about any positive test result by an employee or child/camper at their site.